

Institution of Academic Advisor

According to the Decision of the Senate of the Aristotle University of Thessaloniki, No. 78656/23.06.2023, "Approval of the Regulations of Postgraduate Programs of the Aristotle University of Thessaloniki (AUTH)" (Government Gazette 4084/B-23.06.2023), the following apply:

Article 13 – Teaching Staff

Upon the commencement of the attendance of the /IPP, a permanent member of the Department's Faculty of the Postgraduate Program (PP/IPP) is assigned to each postgraduate student as an Academic Advisor. The role of the Academic Advisor is to monitor the progress of the students' studies, to be informed by the instructors of any continuous absences of the students under their responsibility, and to inform them (through the Secretariat) that such absence may lead to failure in the course. Additionally, the Academic Advisor provides assistance regarding the selection of the master's thesis, taking into account the research interests of the postgraduate student. Postgraduate students are required to contact their Academic Advisor for any problem that may affect the smooth progress of their studies.

The Academic Advisor provides the necessary counseling to the postgraduate student to cope with the demands of the Postgraduate Program. The Academic Advisor ensures to meet with the postgraduate students they oversee regularly, and no less than twice per semester. Among their duties are:

- Identifying the needs and research interests of the postgraduate student, supporting the inclinations and skills of the postgraduate student, and encouraging them to direct themselves towards the areas that suit them.
- Informing and facilitating the postgraduate student's contacts with the collective bodies of the PP/IPP and the administrative services.
- Assisting in the preparation of the student's individual semester study program and the determination of the topic of the master's thesis.
- Identifying students who owe many courses.
- Taking care of and preparing a plan for these students.

The teaching staff, administrative staff, and the relevant services of the Institution cooperate and support the Academic Advisors in their work, taking into account their information, observations, suggestions, and requests regarding any deficiencies, malfunctions that create problems for the students, and any proposals for addressing them.

Personal Data

The PP archives and manages information concerning the personal data of students according to the current legislation. It is emphasized that all the above procedures must follow the Data Protection Regulation of AUTH and operate accordingly to fully ensure the protection of postgraduate students.

It is noted that the terms "student," "students," "professor," and "professors" refer to all genders.